

Chief Executive
Tracey Logan

Mrs Evelyn Oliver
Honorary Secretary
Melrose Festival Executive
Eildon Bank
Back Road
Newstead
Melrose
TD6 9DE

Please ask for:
Direct Line
Our Ref:
Your Ref:
E-Mail:
Date:

Pauline Bolson
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25 September 2017

Dear Mrs Oliver

Application to the William Hill Trust Fund for Financial Assistance

On behalf of the Members, thank you for coming to the meeting of the William Hill Trust Fund Sub-Committee on 21 September 2017 in support of the application for financial assistance on behalf of the Melrose Festival Executive. I can confirm that we received the amended details you provided in respect of the number of chairs and trolleys required and the related costs and it was agreed that I notify you of the decision taken at the meeting.

The Sub-Committee is keen to help the Festival Executive and acknowledges the work that is undertaken by everyone concerned. The Sub-Committee considered all aspects of the application and was eager to look at ways in which it might be able to assist with funding as detailed on the application form. The William Hill Trust Fund has a limited budget available for allocations for financial assistance and might not be in a position to grant the full amount that was requested by the Festival Executive. It is therefore important that the Sub-Committee has as much information available as is necessary to reach an informed decision that will benefit the whole community. To that end, I have been asked to request that you provide further detail relating to –

- (a) any inventory of existing chairs etc to establish how many might be suitable for continued use in order to reduce the number of new chairs required;
- (b) whether borrowing or renting chairs and trolleys from other local organisations/festivals/businesses (for example the wedding chairs used by the Abbey) has been considered and the outcome of such enquiries; and
- (c) whether the Festival Executive has considered ways in which new chairs etc might be used/shared by other organisations/groups within the community when they are not being used for festival events.

I would be grateful if you could respond to me either by email or letter and the information you provide will then be considered by the Sub-Committee.

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I shall keep you informed of progress and if you wish to discuss this matter further or require any further assistance, please do not hesitate to contact me.

Yours sincerely

Pauline Bolson
Democratic Services Officer.